



Australian  
**BORDER FORCE**

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# IMPORT CARNET PROCESSING FOR INDUSTRY

A Carnet is an internationally recognised document designed to facilitate the temporary importation or exportation of goods throughout many countries. It eliminates the need to make a Customs declaration or place a security on goods being imported for short periods. However, Customs administrations worldwide must endorse the carnet in and out of each country.

Carnets are given legal force by Section 162A of the *Customs Act 1901* and Regulation 20 of the *Customs (International Obligations) Regulation 2015*. Carnets are governed by an international convention and for that reason, no amendments can be made to them without the permission of the relevant issuing authority.

The National Temporary Imports and Securities (NTIS) section within the Trusted Trader and Trade Compliance Branch has overall responsibility for Carnet management and should be contacted regarding any difficulties or anomalies. ([ntis@abf.gov.au](mailto:ntis@abf.gov.au))

Australian Quarantine and Biosecurity requirements are included at the bottom of this Factsheet.

## AUSTRALIAN BORDER FORCE REQUIREMENTS FOR CLEARING AN IMPORT CARNET

The preferred method for clearing a carnet with the Australian Border Force (ABF) is to physically present it at an ABF counter for processing. Processing will be completed by the close of business on the next working day after the documents are received.

In order for the carnet to be processed the following accompanying documentation **must** be presented:

### Physically presenting the Carnet

- Air Waybill or Ocean Bill of Lading for the consignment.
- The Carnet, with the following fields completed (or the carnet will be rejected):
  - On the cover page and import vouchers, sections A, B, C, G (a), (b), (c) should all be completed in type (may not be accepted if hand written).
  - Section G (c), the date on the Carnet should be valid.
  - Section C, the intended use, must relate to a Convention/intergovernmental agreement that Australia is signatory to.
  - On the cover page, section P must include Australia.

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- On the cover page section H, I & J must be completed by the appropriate agency or authority.
- A General List must be provided.
- On the import voucher, sections D, E & F should be completed by the Australian representative and include details of the transport and packaging information.
- Section F (a), the exact item numbers being imported from general list must be clearly stated
- Section F (b), details of the exhibition and/or address where the goods are intended to be used at.
- On the import voucher, the name/signature and date must be completed by the Australian representative or carnet holder.
- Documentation for a 100 point Evidence of Identity check.

Pre-clearance of a carnet is only permitted for **urgent/extenuating circumstances**. In order for the carnet to be approved for pre-clearance the following accompanying documentation must be provided:

### Pre-arrival clearance of the carnet (via email)

- The corresponding cargo report for the carnet consignment **must be** reported in the Integrated Cargo System (ICS) prior to emailing ABF.
- When sending the email, include the Carnet number in the subject line.
- A scanned copy of the Airway bill or Bill of Lading and/or screenshot of the cargo report.
- A scanned copy of the letter of authorisation (if required)
- A scanned copy of the Carnet – including cover page, general list and completed import voucher as noted above.
- A scanned copy of the export counterfoil endorsed by the last customs authority

**The physical carnet must still be presented to the ABF within seven days of the arrival of the goods into Australia.**

When submitting carnet documents electronically please use the following regional contacts:

### Australian Border Force regional email contacts

<b>NSW</b> <a href="mailto:CarnetsNSW@abf.gov.au">CarnetsNSW@abf.gov.au</a>	<b>VIC</b> <a href="mailto:clientservicestullamarine@abf.gov.au">clientservicestullamarine@abf.gov.au</a>	<b>WA</b> <a href="mailto:cargoserviceswa@abf.gov.au">cargoserviceswa@abf.gov.au</a>
<b>QLD</b> <a href="mailto:CarnetsQLD@abf.gov.au">CarnetsQLD@abf.gov.au</a>	<b>SA</b> <a href="mailto:CargoClearanceSA@abf.gov.au">CargoClearanceSA@abf.gov.au</a>	<b>NT</b> <a href="mailto:ntclientservices@abf.gov.au">ntclientservices@abf.gov.au</a>
<b>ACT Regional Operations</b> <a href="mailto:act.op.command@abf.gov.au">act.op.command@abf.gov.au</a>		

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### More information?

If your query is about cargo support, including cargo clearance and ICS issues, the [Cargo Support enquiry form](#) is the preferred method to contact us. Ensure that you include as much information as possible to help us assist you.

Alternatively, you may wish to contact the ABF Cargo System Support enquiry line on 1300 558 099. Please have your CCID or ABN number ready.

Email [cargosupport@abf.gov.au](mailto:cargosupport@abf.gov.au) or visit our website [www.abf.gov.au](http://www.abf.gov.au).

For any other ABF matter, contact the Department of Home Affairs Global Service Centre on 131 881 or +61 2 6196 0196 (outside Australia)

## AUSTRALIAN QUARANTINE AND BIOSECURITY REQUIREMENTS FOR CLEARING AN IMPORT CARNET

### Carnet requests

All carnets must receive a quarantine and biosecurity clearance. Consignment information can be sent to [importassessment@agriculture.gov.au](mailto:importassessment@agriculture.gov.au) for clearance processing. Please include CARNET in the subject heading and attach a completed Manual entry lodgement cover sheet to ensure emails will be automatically forwarded to the correct team for processing.

Please see the webpages below for further support.

### Carnet webpages

<https://www.agriculture.gov.au/biosecurity-trade/import/before/temporary-importations>

<https://www.agriculture.gov.au/biosecurity-trade/import/arrival/clearance-inspection/documentary-requirements/lodgement-import-documentation-email>

### More information?

For further information you can contact their Imports section on 1800 900 090 or visit their website <https://www.agriculture.gov.au/>.