



## **Australian Customs Cargo Advice**

Number 2012/12

### **Centralisation of Manual Postal Import Declaration Processing (Replaces ACCA 2011/11)**

At the beginning of July 2012, Customs & Border Protection centralised the Manual Postal Import Declaration processing function in Sydney. National processing of Manual Import Declarations for International Postal articles is now being undertaken in Client Services NSW.

The change was managed through redirecting email boxes and updating contact details on the Notice to Importers, sent to clients where their goods appear to be greater than \$1,000.

There has been no change for brokers completing postal declarations through the ICS.

If clients receive the Notice to Importers, the completed manual Import Declaration (N10) – Post (Form B374) document can be submitted by using one of the following methods:

Fax: (02) 8339 6708

Email: [postimportsnsw@customs.gov.au](mailto:postimportsnsw@customs.gov.au)

Post to:           Client Services NSW  
                      Australian Customs & Border Protection  
                      Customs House Sydney  
                      Locked Bag 3000  
                      Sydney International Airport NSW 2020

#### **General enquiries**

For all general enquires please contact the Customs Information and Support Centre by emailing [information@customs.gov.au](mailto:information@customs.gov.au).